

# Congregation Gates of Heaven Golub Family Education Center 2018-2019 Religious School Registration

May 2018/Iyaar 5778

Dear Families,

As we come towards the end of another school year and move toward new innovations, I would like to express the gratitude of our Faculty and Staff for the privilege of being your partner in the Jewish education of your child. We will continue to meet the challenge of creating relevant Jewish education in the 21st century, providing you with great value for your investment.

It is time to register your child (ren) for Religious and Hebrew School 2018-2019. Classes for Gan (Preschool—ages 3 and 4) through grade 7 are on Sunday mornings, 9:30 a.m.–12 noon. Hebrew classes for grades 4-7 are offered at different times to accommodate the myriad of schedules of our families.

### **To Register Your Child for September 2018**

Registration is available online on our website at [www.cgo.org](http://www.cgo.org)., under the events and forms tab or use the attached registration form for those who don't want to use the online service. Registration is due July 2, 2018; afterwards there will be a \$30.00 late fee added.

### **For Hebrew there are four (4) time slots to choose**

- **Wednesday** afternoons from 4:15 pm to 5:45 pm.
- **Sunday** mornings from 8:15 am-9:30 am.
- **Tuesday** afternoons from 4:30 pm – 6:00 pm. Classes meet at Congregation Beth Shalom, 688 Clifton Park Center Road, Clifton Park, NY.
- **On Line**; individual or group, time to be determined by the family and instructor

### **School Fees for 2017-2018**

**Religious School - open to CGOH members only—K – 7<sup>th</sup> Grade:** \$225 for each child Bagel optional, pre-paid for the year \$45.

**Hebrew School - open to CGOH members only—4<sup>th</sup> – 7<sup>th</sup> Grade:** \$300 for each child in Hebrew School.  
Bagel optional, pre-paid for the year \$45.

**Gan (Preschool) - for CGOH members:** \$225 for both 3 and 4 year olds.

**Non-member Fees:** \$390 for both 3 and 4 year olds.

**Scholarship Information – for CGOH members only:** We are pleased to be able to offer full and partial scholarships to Religious School and Hebrew School for families with financial hardship, through the Alan Sternstein Cheder Scholarship Fund.

**Donations in honor of your student:** If you would like to support the Sternstein Scholarship Fund, please include your donation on the registration forms.

### **Sunday Duty Obligation - For the Safety of Our Children**

Parents/significant others from each family are needed to volunteer to provide an assigned Sunday to traffic, lobby, and office supervision, sometimes more than once per year. Assignment lists will be prepared before school starts in the fall and printed in the Religious School handbook and posted on the temple website ([www.cgoh.org/learning/religious-school](http://www.cgoh.org/learning/religious-school))

- Traffic direction: 9:15 a.m.-9:45 a.m. and 11:45 a.m.-12:15 p.m.
- Lobby supervision: 9:15 a.m.-12:00 p.m.
- Office: 9:15 a.m. to 12:00 p.m.

### **Special Needs**

The responsibility for the education of each of our children is an honor and a mission that we take seriously. We believe that all students, including those with special needs, are deserving of the best education we can offer. Please use the **Student Information** form to let us know of any physical, learning, emotional, or behavioral needs of your child. Sharing your child's IEP or 504 is helpful in meeting your child's individual needs. To discuss requisites for your child, please contact Arnie Rotenberg

### **Shoreshim (Roots) of our families**

Keep Grandparents and other family members in the loop with all the information about your child and the extended family here at Gates of Heaven. Send us their names and addresses and we will include them when sending out communication.

If you have any questions, please call the synagogue office at 518-374-8173 x100 or e-mail Kathy Laws at [klaws@cgoh.org](mailto:klaws@cgoh.org).

Sincerely,  
Arnold Rotenberg  
Director of Congregational Jewish Living

Matt Cutler  
Rabbi

**DUE DATE – JULY 1, 2018**

Date Received by office \_\_\_\_\_

**CONGREGATION GATES OF HEAVEN/GOLUB FAMILY EDUCATION CENTER  
SCHOOL FEES FOR 2018-2019**

***LAST NAME:*** \_\_\_\_\_

- **Religious School Fees for Kindergarten through 7th Grade:**  
\$225 per child \$ \_\_\_\_\_
  - **Hebrew School Fees for 4th through 7th Grade (in addition to RS fees):**  
\$300 per child \$ \_\_\_\_\_
  - **Hebrew School Prepaid Bagel Fee (optional) @ \$45 per child** \$ \_\_\_\_\_
  - **Sunday Religious School Prepaid Bagel Fee (optional) @\$45 per child** \$ \_\_\_\_\_
  - **Gan (Nursery School) Fees for 3 and 4 year-olds:**  
CGOH Members: \$225 per child \$ \_\_\_\_\_  
Non-Members: \$390 per child \$ \_\_\_\_\_
  - **Late Fee**  
\$30.00 for registrations submitted after July 2, 2018 \$ \_\_\_\_\_
  - **Contribution to Sternstein Scholarship Fund** \$ \_\_\_\_\_
  - **Total Fees** \$ \_\_\_\_\_
- (All fees must be paid in full by 1/1/19 or an add'l \$25/mo fee will be billed)**

**Please complete form of payment: (please read all options carefully)**

1.  **Enclosed is a check** for total fees in the amount of \$ \_\_\_\_\_
2.  **Enclosed are 3 checks**, each 1/3 of the total fees, dated July 1, September 1, and December 1
3.  **I authorize CGOH to charge my credit card** for total fees \$ \_\_\_\_\_  
*A 3% convenience fee will be added to all Credit Card transactions, unless paid in full by Aug 15.*

**Check one:**

- please charge total amount now to my credit card  
 please divide total into 1/3s and charge to my card in July, September, & December.

All credit card information MUST be completed. We no longer keep cc information on file.

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name as it appears on credit card: \_\_\_\_\_

Billing address: \_\_\_\_\_ Zip code: \_\_\_\_\_

Signed: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

*If the credit card is declined for ANY reason a fee of \$30 will be assessed. It is your responsibility to provide us with current credit card information.*

4.  **I am applying for a scholarship** and have completed the Scholarship Application on the reverse side of this page.

**APPLICATION FOR SCHOLARSHIP FOR RELIGIOUS & HEBREW SCHOOL**

(only fill out if you are applying for a scholarship)

**\*\* (This application must be completely filled in before we can consider your application) \*\***

**FAMILY INFORMATION:**

Names of adults in household: \_\_\_\_\_

Names of children or other dependents living in household: \_\_\_\_\_

Names of children being registered for: \_\_\_\_\_

Religious School: \_\_\_\_\_

Hebrew School: \_\_\_\_\_

Gan (Nursery) School: \_\_\_\_\_

**EMPLOYMENT INFORMATION:**

**Employment Information for Adult 1:**

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Annual Gross Salary Range (please check one)  under \$20,000  \$20,001-\$30,000

\$30,001 - \$40,000  \$40,001 - \$50,000  \$50,001 - \$60,000  over \$60,000

If you are not currently employed, please indicate why:

retired  disabled  unemployed  re-training  caring for children who are younger than school age at home  full time student  other (please explain)

If you are working part-time, please list the hours you work: \_\_\_\_\_

**Employment Information for Adult 2:**

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Annual Gross Salary Range (please check one)  under \$20,000  \$20,001-\$30,000

\$30,001 - \$40,000  \$40,001 - \$50,000  \$50,001 - \$60,000  over \$60,000

If you are not currently employed, please indicate why:

retired  disabled  unemployed  re-training  caring for children who are younger than school age at home  full time student  other (please explain)

If you are working part-time, please list the hours you work: \_\_\_\_\_

**ADDITIONAL INFORMATION**

Please attach a separate paper to list other financial obligations such as child care, other Jewish programming, tuition expenses, medical expenses, etc. Please indicate for each expense the amount that you paid this year and what you expect to pay next year. Please state amount of scholarship you are requesting and why you are requesting that amount.

**DECLARATION:**

I declare that the information contained in this annual application for dues reduction is true, correct, and complete.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CGOH Religious School Family Information 2018-2019**  
**Complete One Family Information page per family**

	<b>Parent #1</b>	<b>Parent #2</b>
<b>Full Name:</b>	_____	_____
<b>Home Address:</b>	_____	_____
	_____	_____
<b>Home Phone:</b>	_____	_____
<b>Work Phone:</b>	_____	_____
<b>Cell Phone:</b>	_____	_____
<b>E-Mail:</b>	_____	_____

**To be notified about updates/reminders/cancellations, please provide your email address. Most of our communication is through email.**

**Please list all children enrolling in Religious/Hebrew School for 2018-2019.**

Please check Hebrew below if you are enrolling your 4<sup>th</sup> – 7<sup>th</sup> grader in Hebrew School.

Full Name _____	DOB _____	Grade _____	Hebrew _____	Tues _____	Weds _____	Sun _____	Online _____
Full Name _____	DOB _____	Grade _____	Hebrew _____	_____	_____	_____	_____
Full Name _____	DOB _____	Grade _____	Hebrew _____	_____	_____	_____	_____
Full Name _____	DOB _____	Grade _____	Hebrew _____	_____	_____	_____	_____

**Children live with (check one):** \_\_\_\_\_ both parent's \_\_\_\_\_ Parent #1 \_\_\_\_\_ Parent #2  
 \_\_\_\_\_ Other (Please specify and provide address, home/work/cell phone and e-mail information)

**Emergency Contact NOT A PARENT**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_

**Relationship to Students:** \_\_\_\_\_

***Shoreshim:*** Please contact the following grandparents or special friends of my child(ren) to invite them to join *Shoreshim*.

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

## CGOH Student Information Form 2018-2019

Please complete one form for each student

Student: \_\_\_\_\_ Hebrew Name: \_\_\_\_\_  
(in English )

Student's school \_\_\_\_\_ Student's grade in school: \_\_\_\_\_

***Our goal is to make Judaism and a Jewish education accessible to all children, and to "Educate each child according to their way" (Proverbs 22:6)*** Please help us by describing any emotional, behavioral, physical or learning challenges that might affect the student's ability to work at grade level or participate in educational or social programs at CGOH, or information that might be useful for the educational staff in planning for your child's education.

### **Special Services:**

Does student have an IEP or 504 Plan? \_\_\_\_\_ (Individual Education Plan from school)

Describe any special services that the student receives in school or through the school district.

### **Medical/Allergies:**

Does your child have any medical problems or food allergies?

Does your child take any prescription medications regularly?

Doctor's name, phone number: \_\_\_\_\_

Dentist's name, phone number: \_\_\_\_\_

In case of an emergency, which hospital would you prefer? \_\_\_\_\_

### **Photo Policy :**



### **Check here that you read the policy**

In March of 2014, the Board of Congregation Gates of Heaven passed a policy regarding social media. The policy states that photographs of congregants will be posted on social media (CGOH Website, Facebook, etc.). Photos allow our community to share and unite. They are part of the rich content that makes social media engaging.

In an effort to protect people's privacy, labels and comments will not contain the names of the individuals in the photographs unless those individuals have given consent, either verbal or written. Should your child's photo be on a Social Media site belonging to Congregation Gates of Heaven and you want that photo removed, please contact the Rabbi, Educator or Executive Director and that photo will be removed.

**Please complete one for each student**

**CONGREGATION GATES OF HEAVEN**

Covenant for Learning – *Brit Limmud*

**The Educator and the Rabbi** will support positive student behavior and maintain effective discipline within the school through regular observation and consultation with the teachers, students and parents to identify and resolve problems that affect a student's learning or participation in the classroom or activities.

We seek to create a warm, secure and joyful learning environment for our students so they can develop a sense of love and identification with Judaism and Congregation Gates of Heaven. To maintain a positive atmosphere, we expect mutual respect and understanding among the teachers, students and parents as well as **dignity and clarity of expectations** for classroom behavior between teachers and students.

Should disruptive or disrespectful behavior occur, they will be handled in the classroom whenever possible. Parent(s) and/or guardian(s) will be notified if a student's behavior becomes inappropriate. Should a student need to be removed from the classroom due to inappropriate behavior he/she will be taken to the Director of Congregational Living to discuss the issue and incident will be recorded on the student's record. If a student is sent to the office a second time, the parents will be notified and the students cannot return to the class until a conference is held with the parents, teacher and Director.

If continued behavior problems persist, a meeting with the Rabbi and Director of Congregational Jewish Living will occur. In addition, the situation may require removal of the student from the school which can jeopardize a Bar/Bat Mitzvah ceremony or participation in Confirmation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student (if able to write their name)

\_\_\_\_\_  
Parent